



## **GUIDELINES FOR COMPUTATION OF MARKS, SGPA, CGPA, AND FINALISATION OF RESULT OF EVEN SEMESTERS (2019-20) OF EXISTING STUDENTS (EXCLUDING FINAL YEAR)**

*(In exercise of its powers conferred under the provisions of Section 7(c) and 28 (g) of AUUP Act 2005, Article 6 (3) b VIII of the First Statutes, Clause 10 of First Ordinances and para 28 (8) of Regulation No. 01 on subject Conduct of Examination Scheme of Evaluation and Discipline among Students in Examinations, Amity University Uttar Pradesh, has laid down these policy guidelines for Conduct of Examination).*

### **1. SHORT TITLE, APPLICATION AND COMMENCEMENT**

**1.0** These Guidelines may be called “Guidelines for Computation of Marks, SGPA, CGPA and Finalisation of Results of Even Semesters (Academic Session 2019-2020 of Existing Students (Excluding Final Year)”.

**1.1** This Guidelines shall apply to all existing students of Amity University Uttar Pradesh and its campuses excluding final year (2020 passing out) and all students under N+1+(1)/N+2+(1) category.

### **2. OBJECTIVE**

**Objective of these Guidelines is to ensure compliance of provisions of AUUP’s Act, Statutes, Ordinances, Regulations and Advisory Guidelines issued by UGC in April 2020 relating to calculation of marks, Grade, SGPA, CGPA, and finalisation of results of even semester (2019-2020) for academic progression to next academic year in view of COVID-19 Pandemic and Lockdown.**

### **3. Introduction**

Due to the current pandemic situation and in line with the ‘UGC Guidelines on Examinations and Academic Calendar for the Universities in View of COVID-19 Pandemic and Subsequent Lockdown’, April 2020, AUUP has formulated guidelines in the best interest of the students of intermediate semester/year for their smooth transition to the next academic year 2020-2021 for calculation of marks, SGPA, CGPA, and finalisation of results of current even semester of academic session 2019-2020.

Relevant AUUP Regulations for curriculum design, teaching-learning & assessment, examinations, grading and promotion are applicable even during the COVID-19 Pandemic as under:

- a) Regulation No. 01 on Conduct of Examination Scheme of Evaluation and Discipline among Students in Examinations
- b) Regulation No. 16 Regulations for Non-Teaching Credit Courses (NTCC) and G32-Guidelines for Non-Teaching Credit Courses (NTCC).
- c) Relevant OABC Guidelines as in the course syllabus or provided by the course faculty.
- d) Lab Practical Examination Guidelines as in the course syllabus or provided by the course faculty.
- e) Regulation No. 18 on Choice Based Credit System
- f) Regulation No. 17 on Curriculum Design & Development

#### **4. UGC Guidelines on Examinations and Academic Calendar for the Universities (April 2020)**

Guidelines on Examinations and result declaration of intermediary semesters/years are being adopted.

#### **5. Modalities for finalising the results for Progression/Promotion to Next Academic Year 2020-2021**

Based on course types in the model framework of programme group and UGC guidelines as mentioned above to finalize the results for promotion of current students, (excluding final year) to the next academic year, following process will be adopted course category-wise:

##### **a. CATEGORY A: Compulsory Courses (Core Courses, Allied Courses etc), elective courses( Specialisation elective, Domain Elective, Open Electives etc)**

- i. The marks will be based on the Continuous Internal Assessment (CIA) of the current semester and SGPA of last semester, with weightage of 50% each. If the weightage of CIA is already defined more than 50%, same will be considered.
- ii. The SGPA of previous odd semester will be multiplied by 10 to compute cumulative maximum average marks earned by student out of 100. These average marks will further be converted to 50% to be added as in 5(a)(i).
- iii. Debarred Courses of even semester will be excluded in the calculations of course grade.
- iv. The Course Grading (Absolute/Relative) will be done as per University norms on the final marks computed as above course-wise.

##### **b. CATEGORY B: Value Addition Courses:**

- i. Existing weightage of CIA/ESE of Value Added Courses (VAC) will remain same.

- ii. Mapping of marks will be done from VAC of previous semester to VAC of current semester i.e. BS with BS, BC with BC and FBL with FBL. Actual marks of odd semester (ESE) of VAC Courses will be taken as marks for even semester.
- iii. If a student was absent or debarred in a VAC of odd semester, he/she will be given opportunity to appear in examination during Supplementary Examination 2020/subsequent semester as the case may be, to earn the passing grade in the course
- iv. Debarred Cases having attendance <70% in a course of even semester will not be considered for computing the grade.
- v. If student was Absent or Debarred in VAC in odd semester, average course marks obtained in 'CATEGORY A' based on SGPA will be considered for respective VAC in even semester Examination

**c. CATEGORY C: Viva Based Courses ( e.g Field Based, Lab Based, Independent Research Based Courses, Major Projects, Dissertation, OABC etc)**

- i. There will be no change in weightage of Continuous Internal Assessment and End Semester Examination in viva-voce based courses such as projects, Labs, studio based courses etc.
- ii. Actual marks earned by student in CIA and ESE for viva based courses will be taken for computing the course grade.

**d. CATEGORY D: Annual Mode**

- i. The programmes which are in annual modes where previous year results are not available (particularly in first year), the result will be prepared on continuous internal assessment (CIA).
- ii. The equivalent marks obtained in CIA will be added in end semester marks of respective courses.
- iii. In debarred courses, the students will not be given any equivalent marks in ESE based on CIA.
- iv. In place of previous odd semester the previous year would be considered (wherever, required)

**6. Computation of Grades, SGPA, CGPA for result finalization**

- a. The minimum attendance criteria of the University is applicable. While calculating the attendance, full attendance for the lockdown period will be considered.
- b. B+ cap will be applicable for calculating the grade in courses having attendance 70-74.99%.
- c. The course-wise grading (absolute/relative) will be done as per Grading System given in para 15 of **Regulation No. 01 Conduct of Examination Scheme of Evaluation and Discipline among Students in Examinations**, for all courses.
- d. The moderation committee will look into the results and do moderation wherever necessary before declaration of results.
- e. SGPA/CGPA will be calculated as per university rules.

- f. Student will be permitted to appear in Supplementary Examination 2020 in courses having attendance 75% and above to improve their grade without any penalty.

## **7. Promotion of Students to Next Year**

- a. Students will be promoted to next academic year as per University regulations.
- b. The HoI will examine the case of failed students and forward their recommendation for consideration of university committee through CoE office. The University level committee will examine the recommendations of HOI and interact with such students and their parents alongwith HoI and may recommend for special promotion on case to case basis for approval of competent authority.
- c. Pre-final year students (class of 2021) will be promoted provisionally to next academic year 2020-21 till the declaration of results of Supplementary Examinations 2020 as per regulations.
- d. Students who have not appeared in in ESE during last odd semester may be allowed (based on odd and even semester course attendance) to appear in examinations alongwith final semester examinations 2020 or along with supplementary examinations. The result of current even semester of such students will be declared as 'Incomplete' and students may be promoted to next academic year 2020-2021 provisionally by taking an Undertaking till the declaration of result of Supplementary Examinations 2020.
- e. The student will be required to submit relevant undertaking on Amizone if they are in category of PAP, PAW, SPAW, special promoted and Fail as per regulations of the University.

## **General Guidelines**

- a. The students, if not satisfied with their grades in any course after the declaration of results based on CIA of even semester and marks of previous odd semester, will be given one additional opportunity to improve their grade in such courses along with forthcoming Supplementary Examinations 2020/during even semester during 2020-21. Students are required to apply for improvement of grade within 15 days after the declaration of results of even semester 2020. The current marks of such courses will become null and void and Marks obtained during improvement examination will be considered as final for computing the grade.
- b. The facility of improving the grades is not applicable to the Viva-Voce based courses.
- c. Students will be required to clear their courses in debarred category during supplementary examinations or respective semesters during academic session 2020-21 as per university regulations. Such students will be required to register for GSSC.
- d. The programmes which are governed by the regulations of various Regulatory bodies will follow specific guidelines issued by the relevant regulatory bodies with respect to conduct of examinations and result declarations.

